

UUCNC COMMITTEE MEETING NOTES

Name of Committee: _____ Date: _____

Those Attending: (Circle the person's name taking notes)

Those Absent:

Agenda Review; Covenant of Right Relationship Read and Affirmed; Centering Reading

Updates on previous meeting decisions;

Decisions made at this meeting; Note who is to take what action by when:

Issues for further/future discussion:

Next Meeting Date/Time/Location: _____

Please send copies to committee members. Send email with next meeting date to uucnc.announce@gmail.com, along with brief meeting summary for newsletter. Also send summary to Board President. File notes in Committee Chair Handbook. Thank you!